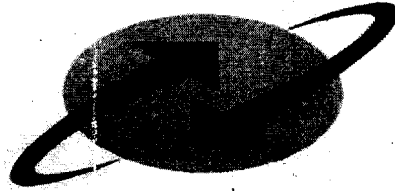


**A.K. Bhargava**  
OSD to CMD  
Bharat Sanchar Bhavan,  
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Mob.No.0942500002



**BHARAT SANCHAR NIGAM LTD.**

**No.1/OSD to CMD/Misc/2015**

**Dated: 27.03.2015**

**To**

**All Heads of Telecom Circles/Project Circles/  
Maintenance Circles/Inspection Circles/Telecom Stores/  
Telecom Factories/Trg. Centres**

**Sub: Operation Samundra (BSNL) Manthan**

**A. Objective**

1. Audit inventory, asset, work-in progress items as per record.
2. Audit inventory, asset, work-in progress items as per physically available.

**B. While achieving above**

**By-products**

1. Cleaning of all the premises (Swachhata Abhiyan)
2. Identifying repairable items/RNP.
3. Identifying obsolete/slow working/non working items.
4. Identifying surplus items.
5. Identifying space thus vacated for renting out.
6. Weeding out of old records as per norms.
7. Inspection of all the locations/offices/stores.
8. Identifying audit qualification related to these and taking action to resolve these.

**C. Tools**

1. Rules/instructions issued by BSNL/DoT
2. ERP

**D. Action required from all circles/units**

1. Nominate coordinating officers at circle and SSA level.
2. Prepare action plan to achieve the objective.
3. Prepare date-wise schedule for next 45 days and week-wise for balance period.
4. The identification be completed preferably in 3-4 months.
5. Take action as per instructions available to achieve the objective.
6. Share information with other circles as such activities have been initiated in circles in one way or the other.


**E. Action expected from various cells of Corporate Office**

1. To help in making available the instructions.
2. To answer the queries w.r.t. items related to the cell.
3. Identify surplus usable items and divert them to needy units.

**F. Special Cell**

1. Special Cell is formed under CMD, BSNL to coordinate such efforts being done by various circles. It is headed by undersigned as Officer-on-Special-Duty. The Cell is being created by allocation of space and providing staff.
2. Undersigned will be visiting various circles to review the progress.

All the heads of field units are requested to go through this mission paper and tell me on my mobile by 6<sup>th</sup> or 7<sup>th</sup> April, 2015 that they and their coordinating officer has gone through this paper. The preliminary schedule is expected to be prepared by all 49 BSNL Units configured in ERP by 8<sup>th</sup> April, 2015.

  
(A.K. Bhargava)  
OSD to CMD  
09462500002

Copy to:

1. CMD, BSNL Board
2. Directors, BSNL Board
3. E.Ds, BSNL C.O.